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## Appendix 10: Related reference works

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### YEARBOOK OF INTERNATIONAL ORGANIZATIONS *Guide to global civil society networks*

#### Organization descriptions (Volume 1A and 1B)

This volume, since 2000 published in two parts, contains descriptions of some 30,000 intergovernmental and non-governmental organizations, covering every field of human activity, in alphabetical order of title.

**Contents of descriptions:** The descriptions, varying in length from several lines to several pages and based almost entirely on data supplied by the organizations themselves, include: organization names in all relevant languages; principal and secondary addresses; main activities and programmes; personnel and finances; technical and regional commissions; history, goals, structure; inter-organizational links; languages used; membership by country.

**Cross-references:** Integrated into the alphabetic sequence of descriptions are cross-references to related organizations. Access is possible via organization names in English, French and other working languages and via all initials or abbreviations in various languages.

#### Geographical volume by country (Volume 2)

*International Organization Participation; country directory of secretariats and membership*

This volume is organized by country. For each country are listed:

- the international organizations having secretariats or other offices in that country, with type of office indicated. The full address of each body is given (with telephone, telefax, etc.);
- the international organizations with membership in that country, or of which that country is a member, even though having no secretariat there. The postal address of each body is given. Telephone and other details can be located under the appropriate country's listing of secretariats.

In each case there is indication of whether an organization is intergovernmental or non-governmental.

**Secretariats:** The Yearbook has always included a geographical index by country to the location of the main and regional offices of the organizations listed; since 1983 this index forms a major part of Volume 2. Volume 2 is therefore a useful index to entries in Volume 1, and can also be used as an independent working tool because it includes full addresses.

**Membership:** The Yearbook has always been unique in listing for each organization the countries which are members or in which members are located; since 1983 this information has been indexed in Volume 2. For each organization, a reference is given directing the user to the country listing where the full address of the organization may be found.

#### Classified subject volume (Volume 3)

*Global Action Networks; classified directory by subject and region*

This volume groups together all the organizations concerned with the many specialized branches of a particular subject area. The first half of the volume lists, in one alphabetic sequence:

- major subject categories (subdivided by detailed areas of concern);
- geographical regions of preoccupation (subdivided by major subject areas of concern);
- organization types.

This listing is followed by a complete index in one alphabetic sequence, which functions as:

- an index to Volume 1, via significant words in an organization's title. Non-significant or over-frequently occurring words are not included here. The names of individuals significant in founding an organization are also included in this listing.
- an index to this volume, via all the keywords used in indexing by subject category, with an indication of where to find that subject category in the alphabetic sequence.

Volume 3 is not simply an index. Because it includes full addresses, it is a working tool in its own right, like commercial "yellow page" directories. In addition to over 2000 "subject" categories, there are some 20 geographical regions (e.g. Caribbean) classified in terms of basic subject categories to produce nearly 800 region/subject combinations, and a further 20 categories grouping organizations by organization type.

The classification scheme has been designed to facilitate comprehension of the functional relationship between the many sectors of the international community of organizations.

#### Bibliographical volume (Volume 4)

*International Organization Bibliography and Resources*

This volume is an expanded version of the publications index which prior to 1996 was an appendix to Volume 1. In addition to listing some 20,000 periodicals and other major publications produced by international organizations, Volume 4 includes a bibliography of studies of international non-profit organizations, over 20,000 items, including references to the UIA's own periodical, *Transnational Associations*. This is the result of an ongoing UIA study which in recent years has been considerably upgraded.

A comprehensive cumulative index with over 100,000 entries pinpoints publications via the title, keywords in the title, author, and publisher.

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## Statistical volume (Volume 5)

*Statistics, Visualizations and Patterns*

This volume, appearing for the first time in 2001, is in response to the many enquiries the editors receive for statistical information on international organizational activity. It contains:

**Statistics on international organizations**, with distinctions between non-governmental and intergovernmental organizations:

- Types of international organization (with historical development)
- Country participation in international organizations (with historical development, regional overview and “most represented” countries)
- Secretariat location of international organizations by country and by city (with historical development and countries and cities with most secretariats)
- Subject clustering of international organizations by type (with historical development and region/subject combinations)
- Cross-citations between organizations of different types and according to the function of the linkage and between subjects.

Tables with new combinations of the:

- latest data (smaller scale regions, organization types, languages, staff, budgets, member categories etc)
- historical data and data series (e.g. lifespan of organizations: founded to dormant).

**Statistics on international meetings**, covering over 9000 meetings held annually by international organizations as listed in the *International Congress Calendar*:

- Geographic distribution of meetings (by region, country and city, with principal countries and cities and historical development)
- Meeting size and associated exhibitions
- Meetings by type of organization, headquarters of organization, subject, meeting series etc
- Historical data and data series (e.g. rise and fall of conference cities and countries).

**Statistics on organization issues (problems, strategies, values)**, as profiled in the *Encyclopedia of World Problems and Human Potential*, including data on the number of problem and strategy profiles, their relationships with each other (including analyses of loops) and with international organizations.

**Accompanying texts and graphics** on criteria, methodology and interpretation, including possible shortcomings and biases in the data and their analysis.

**Visualizations** of the statistical data in graphical formats.

**Patterns** and representations of non-quantitative relationships and patterns between organizations, problems and strategies in the form of: organization charts, network (spring) maps, concept (decision) maps, distribution maps etc. Colour versions and online hyperlinks will be available in an **accompanying CD** provided in a cover pocket of the volume.

## WHO'S WHO IN INTERNATIONAL ORGANIZATIONS

This 3 volume publication (4th edition, 2003) contains over 19,000 biographies. Eminent individuals from organizations in every field of human endeavour are represented. The biographies contain: full name, organization, position, nationality, profession, date and place of birth, family, detailed biography, own publications, memberships, and honours. Three indexes list entries by nationality, by field of work and by organization name.

## YEARBOOK PLUS: CD-ROM VERSION

Presenting the full range of information available on international organizations has long been a problem in a book format constrained by space. The CD-ROM version of the *Yearbook*, *Yearbook Plus: International Organizations and Biographies*, first published December 1995, solves the problem of space while at the same time offering quick and easy access to data on all international organizations entered in the UIA's database.

**Cross-references** The user can now explore the complex network of relationships between organizations through a multitude of clickable hyperlinks, in addition to specific references to individual countries. The hyperlinks allow the user to “jump” from one organization to another, or to the biographies published in *Who's Who in International Organizations* and included on the same CD.

**Multi-lingual** Information comprises not only data drawn from the English language version of the *Yearbook*, but also information in French derived directly from the organizations themselves and from other pertinent publications. In addition, there is a multi-lingual search facility providing access in English, German, and French to the full range of information, and in these languages plus Spanish, Italian, Portuguese, Dutch, the Nordic languages, Esperanto and Latin to the titles of organizations.

## YEARBOOK ONLINE

The *Yearbook* is also accessible online. For further information please refer to <http://www.uia.org/organizations/ybonline.php>

## ENCYCLOPEDIA OF WORLD PROBLEMS AND HUMAN POTENTIAL

This 3 volume publication (4th edition, 1994) was first produced, in an experimental edition, in 1976 under the title *Yearbook of World Problems and Human Potential*. From its second edition, under the new title, it was designed as a comprehensive source of information on world problems recognized by international constituencies, on how they are perceived to be interrelated, and on the human resources available to respond to them. One section describes the problems; other sections focus on a variety of alternative insights into the ways in which human development and the world problematique mutually inhibit, enable and provoke each other.

**World problems** This section provides descriptions of nearly 10,000 problems documented by a wide range of international constituencies and especially by the international bodies described in this *Yearbook*. A further 2500 problems without descriptions are indexed and integrated into the extensive network of over 120,000 relationships between the problems.

As far as possible the descriptions of the problems are given in the words of the international bodies which have documented them (or questioned their existence).

**Intellectual resources** Over 700 interdisciplinary and integrative concepts are described. Many have emerged in response to the challenge of obtaining a better understanding of the complexity within which world problems are embedded.

**Qualitative concepts** Two thousand human values are presented, interrelated and grouped. The clarification of values is currently considered essential as a guide to policy formation.

**Human development** In two parts, this section describes some 1400 concepts of human development and 3000 modes of awareness, the latter being experiential states associated with different stages in the process of human development as perceived by different groups.

**Communication tools** Because of the vital importance of communication, one section reviews over 500 specific ways of presenting information and new ideas. In a related section, 88 metaphors are presented as a tool with which better comprehension of action in response to the global problematique may be developed. Metaphors are frequently used in political discourse and are one of the few means of clarifying and communicating complex insights.

**Innovative techniques** Given the importance of conferences, networking and computers to international groups responding to the world problems, several sections focus on ways of moving beyond the current limitations associated with use of these techniques.

**Action strategies** This section (since 1995 in a separate volume) describes strategies of international organizations, cross-referenced to organizations and to world problems.

The CD-ROM *Encyclopedia Plus: Encyclopedia of World Problems and Human Potential* includes on a single CD the full text of the 3-volume, 3000 page Encyclopedia, with greatly enhanced search and cross-referencing facilities.

### INTERNATIONAL CONGRESS CALENDAR

This quarterly publication is a convenient reference work on international events. Each of the four volumes is self-contained, with information presented in three cross-indexed sections: a geographical section, a chronological section, and a subject/organizations index. Amendments and additions occurring between volumes are specially indicated.

### TRANSNATIONAL ASSOCIATIONS / ASSOCIATIONS TRANSNATIONALES

This bilingual periodical, appearing four times a year, contains studies, surveys and information concerning the international networks of non-governmental organizations. Its aim is to deal with major current problems within the perspective of international nongovernmental organizations. It is intended to provide a forum for authoritative information and independent reflection on the increasing role played by these organizations in the international system, and on its philosophical, political, economic or cultural implications.

### WORLD GUIDE TO LOGOTYPES, EMBLEMS AND TRADEMARKS OF INTERNATIONAL ORGANIZATIONS

For almost a century the *Yearbook of International Organizations* has described in words the aims, history and activities of international organizations. Now, for the first time, the pictorial side of international organizations is presented. The *World Guide to Logotypes* brings together logos from 4301 international organizations listed in the Yearbook. It includes logos of every shape and size, of every colour and subject, logos with original and evocative designs and logos whose message is less than clear. This Guide can be of use to those who study international organizations, providing them with information which has never before been presented in print. It can also be of use to designers, providing materials for comparison in a non-commercial and little known field. Such a comparison is assisted by the experimental indexes to subjects and shapes included in the Guide. The Guide also includes, in a special, multi-lingual index, some 250 mottoes or slogans of international organizations.

### WORLD GUIDE TO RELIGIOUS AND SPIRITUAL ORGANIZATIONS

This publication describes nearly 3500 associations, orders, fraternities, institutes, networks, programmes, and other bodies, whose purpose is to further religious and spiritual aims, whose orientation is directed to religious and spiritual concerns and whose activities centre on these concerns. All major world faiths and spiritual movements are represented. These bodies were selected from the database which is also used for the production of the *Yearbook of International Organizations*.

### INTERNATIONAL ASSOCIATION STATUTES SERIES

This series is intended to serve the following purposes:

- to provide those endeavouring to establish new international organizations with models of statutes of existing organizations to serve as guidelines;
- to provide existing international organizations with ideas for useful amendments to their own statutes;
- to provide international organizations with a publication in which they can "register" their statutes and amendments in a manner that will ensure their availability in appropriate reference libraries;
- to provide a collection of statutes to serve as a basis for comparative studies from which insights concerning more fruitful organization constitutions may emerge;
- to reinforce the slow evolution of international law towards explicit legal recognition of the existence of nongovernmental international bodies;
- to reassure governments of countries having no legal provision for recognizing international nongovernmental bodies, by providing them with examples of the statutes governing organizations engaged in well-regulated international action.

The first volume includes 392 statutes of organizations of Types A, B and C of the *Yearbook of International Organizations*. Extensive appendices to this volume include some lesser known or forgotten documents and proposals dealing with the legal status of international associations. In order to better understand their import, the texts of conventions in related areas are also included.