



## UIA ASSOCIATIONS CUSTOMIZED DATA EXTRACTIONS 2020

### UIA's database

The UIA's databases *Yearbook of International Organizations* and *International Congress Calendar* are continuously updated and currently include descriptive profiles of over 72,000 international associations – including contact details, history, aims, and membership – and details on over 495,000 international meetings of these bodies, from 1850 to the present, and also far into the future.

You can subscribe to the database – online or in print – or you can ask UIA to provide data extractions from the database according to your needs. UIA's data are structured, comprehensive and concise. The structured framework enables extensive comparison and focussed extraction. For information on subscriptions, please ask UIA for more information or see: <http://www.uia.org/membership/associate>.

For information on customised data extractions, please read on!

### Who uses it?

Everyone with an interest in international associations and cooperation can request a data extraction. UIA reserves the right to refuse all or part of any request.

UIA's clients are worldwide and include a wide range of companies within the meeting industry – PCO's, convention centres, tourism bureaus, hotels, airlines – as well as consulting companies, publishers, research institutes, university departments, libraries, international associations, government bodies and IGOs.

### Selecting an association

It is possible to find associations using any combinations of highly specific criteria. For example:

- has (or does not have) a principal address in specified cities or countries
- has (or does not have) a principal or other address in specified cities or countries
- was (or was not) founded in a specified year, and/or city, and/or country
- has (or does not have) a focus on a specified subject
- hosts (or does not host) events of some sort (whether or not we have details on those events)
- hosts (or does not host) events in a specified city or country
- hosts (or does not host) events in a specified year
- hosts (or does not host) events with more or less than a specified number of participants
- hosts (or does not host) events lasting more or less than a specified number of days
- has (or does not have) publications
- has (or does not have) members in specified countries or continents
- has (or does not have) members in a specified number of countries or continents
- has (or does not have) a working relationship with another specified association
- is (or is not) classified as a specified type

### What's in an address?

UIA editorial staff aims to collect the following contact information for each association:

- Name of the contact person, with title/function
- Full postal address (street, box number, city, postal code, country)
- Full telephone and fax numbers (country code, area code, extension numbers)
- E-mail addresses

If an association has several contact addresses, one is selected as the principal address; this is generally the address of the association's headquarters or its most prominent officer. As relevant, other addresses may be included, such as regional representatives, branch offices, or other significant officers.

## Selecting the information you need

You can select the part of the associations profile of interest to you. Associations profiles may contain the following information:

Name and acronym	The association name is usually, but not always, the official name in English; names and acronyms in other languages are also available for many associations.
Addresses	
URL(s)	
History	When and where the association was founded, the names of founding bodies, and former or alternative names.
Aims	The association's principal objectives, usually based on the statutes. Keywords in this paragraph are, along with the association's name, used to determine the association's field of interest and, by extension, the subjects under which it is classified.
Structure	Key organs and commissions, together with some indication of the frequency of their meetings and the composition of the executive body.
Language	The languages used by the association.
Staff	The number of paid and voluntary staff.
Finance	Sources of funding and the annual budget figure, where available, as well as sponsoring bodies.
Activities	A summary of the main activities and programme concerns of each association.
Events	The date and location of periodic meetings or other events (exhibitions, seminars, etc.), both past and future.
Publications & information services	Titles of major periodical and non-periodical publications produced, as well as libraries, databanks, consultancy services and other information resources operated by the association.
Membership	Types of membership and an indication of the number of members, with a list of countries represented or in which members are located.
Relations with IGOs	Officially recognized relationships, such as consultative status, with intergovernmental organizations
Relations with NGOs	Official or working relationships to international NGOs.
Date of last contact	Date on which the last information was received from or about the association
Type classification	UIA has developed a hierarchical typology and a qualifying typology to help indicate the degree of "internationality" and relevant structural characteristics.

In addition, you can select the part of the meetings profile of interest to you. Meetings profiles may contain the following information:

- The city and country in which the event is held
- The dates on which the event starts and/or ends
- The names of other international associations involved in the event
- The name and theme of the event
- The number of participants, or the minimum and maximum numbers expected
- The number of countries represented, or the minimum and maximum numbers expected
- Whether or not there is a concurrent exhibition

# UIA ASSOCIATIONS CUSTOMISED DATA EXTRACTIONS: CONDITIONS AND PRICES – 2020

Once-off requests for once-off use – meeting immediate needs:

Addresses of international associations / Full profiles of international associations

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Maximum delivery per calendar year:

- 3,000 associations for UIA Associate Members
  - 1,000 associations for non-members
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Job activation fee:

- for UIA Associate Members: no extra charge
  - for non-members: € 490.00
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Price per address: name and acronym of the association, and name of the contact person, with title/function, plus:

- full postal address, telephone and fax, without e-mail: € 2.50
- only e-mail address: € 3.00
- full postal address, telephone and fax, with e-mail: € 5.00

Delivery format:

- Excel file: no extra charge
  - printed labels: € 0.30 per label
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Price per association full profile:

- full profile: € 4.50

Delivery format:

- pdf file: no extra charge

*Note: All prices listed are without VAT. Please note that for customers in Belgium and for EU customers that do not have a valid VAT number, the price will be increased by VAT according to Belgian law.*

**Data-streaming to your database, intranet or newsreader with constant access to continuously updated information:**

**Addresses and/or full or partial profiles of international associations**

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Minimum term of contract:

- 3 years
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**Database development and set-up fee (invoiced in year 1 of the contract):**

- for UIA Associate Members: € 750.00
  - for non-members: € 1,500.00
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**Price per association in year 1 of the contract:**

- up to 1,000 associations: € 4.00
- up to 3,000 associations: € 3.50
- up to 6,000 associations: € 3.00

**Price per association in year 2 of the contract:**

- the price per association in year 1 plus 2.5%.

**Price per association in year 3 of the contract:**

- the price per association in year 2 plus 2.5%.

**Should the contract be extended to 5 years, years 4 and 5 each cost the same as year 3.**

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**Maximum:**

- 6,000 associations
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**Delivery format:**

- a variety of formats is available.

**More?**

UIA can offer its Associate Members other forms of customised data delivery and consultancy. Let us know what you need, and we will provide an individual cost proposal.

Your contact at UIA: Clara Fernández López: [clara@uia.org](mailto:clara@uia.org)

*Note: All prices listed are without VAT. Please note that for customers in Belgium and for EU customers that do not have a valid VAT number, the price will be increased by VAT according to Belgian law.*